

**BY-LAWS
OF
THE TRI-STATE JACK RUSSELL TERRIER CLUB**

ARTICLE I

SECTION 1 NAME

This club shall be named the Tri-State Jack Russell Terrier Club (TSJRTC) and it is solely affiliated with the Jack Russell Terrier Club of America (JRTCA). The TSJRTC has adopted the JRTCA Constitution and upholds its goals and purposes accordingly.

SECTION 2 BOARD OF DIRECTORS

The Board of Directors is composed of the current Officers and committee chairmen who are not members of conflicting organizations or who have not registered their Jack Russell Terriers with any conflicting organizations as defined by the JRTCA. The Board of Directors serves in an advisory capacity when called upon by the TSJRTC or when its need to do so has become apparent.

SECTION 3 PRINCIPAL OFFICE

The principal office of the TSJRTC shall be located in such place as the Executive Board shall determine to be appropriate to carry on the business of the TSJRTC. The Tri State Jack Russell Terrier Club shall conduct business at such other offices as the Executive Board deems necessary from time to time.

ARTICLE II MEMBERSHIP

SECTION 1 ELEGIBILITY

There shall be annual membership open to all persons eighteen (18) years of age and older, single or family membership. This membership shall consist of Jack Russell Terrier owners, breeders, and others interested in the breed.

SECTION 2 DUES

Every member shall pay annual dues. Family memberships shall be defined as two members of the immediate family provided they reside at the same address. Family members shall be eligible for a special dues rate and each shall receive all the privileges accorded members of the TSJRTC. Dues shall be due on the first day of January of each year. Dues paid by anyone

joining TSJRTC during the last three months of the year (Oct, Nov, or Dec) shall be credited to the following year. Any members in arrears may not be readmitted to membership until such arrears have been fully paid. Any member in arrears after March 1 shall automatically be dropped from membership in the Club. Notice shall be published in the November issue of the newsletter that annual dues are due the first day of January. The Executive Board shall be empowered to fix the amount of dues from time to time as required.

SECTION 3 TRANSFERABILITY

Membership in the club shall be non transferable.

SECTION 4 APPLICATIONS FOR MEMBERSHIP

Each applicant for membership shall apply on a form as approved by the Executive Board and which shall provide that the applicant agrees to abide by the JRTCA Constitution and By-Laws of the TSJRTC. The application shall state the name, address and any other information as the Executive Board may direct. Along with the application, the prospective member shall submit dues. The Executive Board reserves the right to review each application and deny membership to any person that may be a detriment to the Club.

SECTION 5 TERMINATION OF MEMBERSHIP

- A. By resignation: Any member in good standing may resign from the TSJRTC upon written notice to the Treasurer, but no member may resign when in debt to TSJRTC.
- B. By lapsing: A membership will be considered lapsed and automatically terminated if such member's dues remain unpaid sixty (60) days after the first day of the calendar year; however, the Executive Board may grant an additional ninety (90) days of grace to such delinquent members in meritorious cases. In no case may a person whose dues are unpaid be entitled to vote at any meeting.
- C. By expulsion: A membership may be terminated by expulsion for any activity which is consider by the Executive Board to be in violation of the JRTCA Constitution or the By-Laws of the TSJRTC, or is considered likely to prejudice or damage the image of the TSJRTC, or interfere with the efficient operation of the TSJRTC, or compromise the Breed Standard in any way. The process of termination of a membership by expulsion is provided for in **ARTICLE VII** of these By-Laws.

SECTION 6 REINSTATEMENT

A membership terminated by reason of resignation or lapsing must be reapplied for as specified in **ARTICLE II**, SECTION 4. An expelled member may reapply for membership as determined by the Executive Board at the time of expulsion.

ARTICLE III MEETINGS

SECTION 1 ANNUAL MEMBERSHIP MEETING

The Annual Meeting shall be held once each calendar year as designated by the Executive Board and all members shall be advised of the date, time and place. Notice of the Annual Meeting shall be deemed to be delivered when included in an edition of the TSJRTC Newsletter published at least thirty (30) but not more than ninety (90) days in advance thereof, or posted on the TSJRTC website at least thirty (30) but not more than ninety (90) days in advance thereof. Any business may be presented at an annual meeting, regardless of whether such business is referred to in the notice of said meeting. The Executive Board may designate any place as the place of the meeting. Each member shall have one vote. Unless herein or by statute otherwise provided, all voting shall be *viva voce*.

SECTION 2 SPECIAL GENERAL MEMBERSHIP MEETINGS

Special Meetings may be called by a majority vote of the members of the Executive Board, or by the Secretary, upon receipt of a petition signed by a majority of the members who are in good standing as of March 1 in the current year. Such special meetings shall be held at a time and place to be designated by the President or the Executive Board. Such special meetings must be held within a period not to exceed 120 days from the date upon which the secretary received a duly authorized request for a special meeting of the TSJRTC. Notification of said special meeting and its purpose shall be made to the members of the TSJRTC in the same manner as set forth in **ARTICLE III**, SECTION 1. A special meeting must be limited to the purpose for which it was called.

SECTION 3 EXECUTIVE BOARD MEETINGS

The Executive Board must meet at least once in each calendar year. Other meetings of the Executive Board may be called by the President. Notice of the place, date and time of any meeting must be given to the members of the Executive Board, either in writing or personally, at the discretion of the President. Meetings may be held at any time either in person or by telephone conference. Telephone votes can only be done by the President, presenting

unbiased pro and cons of the voting item. The quorum for such meeting shall be two thirds (2/3) of the members of the Executive Board.

SECTION 4 MEETING PROCEDURES

Except as otherwise herein provided, TSJRTC meetings shall be conducted in accordance with Roberts Rules of Order, Revised, latest edition. Any action required or permitted to be taken at any meeting of the Executive Board may be taken without a meeting, if all members of the Executive Board consent thereto in writing and the writing or writings are filed with the minutes of the proceedings of the Executive Board. Members of the Executive Board may participate in a meeting of the Executive Board by means of conference by telephone or similar communications equipment, by means of which all people participating in the meeting and the Secretary can hear each other and such participation in a meeting shall constitute presence in person at the meeting.

ARTICLE IV EXECUTIVE BOARD

SECTION 1 EXECUTIVE BOARD

A. The Executive Board is composed of the officers of the Tri State Jack Russell Terrier Club as defined in Article IV, Section 2.

B. Duties and Powers:

(1) The business and affairs of TSJRTC shall be managed by its Executive Board.

(2) The Executive Board shall, at each annual meeting, present a report to TSJRTC members of the property, operations and affairs of the TSJRTC for the preceding year.

(3) The Secretary shall serve as liaison to the JRTCA for his or her full term of office.

C. Number, Tenure and Qualifications:

If any member shall die, resign or for any reason be unable to serve, a successor shall be appointed from within the TSJRTC membership by the remaining members of the Executive Board to fill such vacancy. Executive Board members may be elected to serve additional consecutive terms. A maximum of two members of the Executive Board can be non-citizens of the United States of America during any given term. Members of the Executive Board must be in good standing with the JRTCA and may not belong to any conflicting Jack Russell Terrier organization.

SECTION 2 OFFICERS

The Officers of the Tri State Jack Russell Terrier Club shall be:

President

Vice President

Secretary

Treasurer

Immediate Past President

Such other Officers as may be appointed by the Executive Board from time to time.

Officers shall serve for a term of two years from the date of their election and may be re-elected by the membership to serve additional consecutive terms. Each Officer must be a member in good standing with the JRTCA and the TSJRTC for at least one year, may not belong to any conflicting Jack Russell Terrier organization.

- A. President: The President shall be the principal executive Officer of the TSJRTC, shall preside at all meetings of the Executive Board, and shall have the duties and power normally appurtenant to the Office of President. The President may sign, with the Secretary or any other Officer of the TSJRTC authorized by the Executive Board, any deeds, mortgages, bonds, contracts, or other instruments which the Executive Board has authorized to be executed.
- B. Vice President: The Vice President shall perform the duties of the President in case of the President's death, absence, resignation or incapacity. The Vice President shall perform such other duties as from time to time may be assigned to him or her by the Executive Board.
- C. Treasurer: If required by the Executive Board, the Treasurer shall give a bond for the faithful discharge of his or her duties, in such sum and with such surety as the Executive Board shall determine. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the TSJRTC; receive and give receipts for monies due and payable from any source whatsoever; and deposit such monies in the name of TSJRTC in such banks, trust companies or other depositories as shall be approved by the Executive Board. He or she shall, in general, perform all duties incident to the Office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or by the Executive Board. His or her books shall at all times be open to inspection by the Executive Board, and he or she shall report to them at every meeting the condition of the TSJRTC finances; and at the Annual Meeting he or she shall render an account of all monies received and spent during the previous calendar year. Any request for an accounting of

actual monies may be requested by any member in good standing at any time, and given in a timely manner.

- D. Secretary: The Secretary shall keep a record of all meetings of the TSJRTC and of the Executive Board. He or she shall, in general, perform all duties incident to the Office of Secretary. He or she shall keep a roll of the members of the TSJRTC with their addresses and shall notify new members of their election to membership. He or she shall act as custodian of all of the TSJRTC records and have charge of the general club correspondence. He or she shall perform other duties as assigned by the President or the Executive Board.
- E. Immediate Past President: The Immediate Past President shall continue to serve in an advisory capacity with full voting privileges during the two year term.

Resignation: Any Officer may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified therein, and if no time is specified, at the time of its receipt by the President or Secretary. The acceptance of a resignation shall not be necessary to make it effective.

Salaries: The Officers of the TSJRTC shall perform their duties without salary.

Removal: Any Officer of the TSJRTC may be removed by a two thirds (2/3) vote of the Executive Board at a meeting of those members present in person.

Term of Office: The TSJRTC Officers shall take office upon election. The Past President shall continue to serve in a non voting advisory capacity during the two year term.

Succession: Each retiring Officer shall turn over to his or her successor in office, as soon as is practicable, but no later than one month after his or her retirement, all properties and records relating to that office.

ARTICLE V COMMITTEES

SECTION 1 TEMPORARY AND PERMANENT COMMITTEES

A. Temporary Committees

The President, with the approval of the Executive Board, may appoint committees or subcommittees to advance the work of TSJRTC. Such committees shall always be subject to the final authority of the Executive Board. The President shall be a member *ex-officio* of all such temporary committees. Any committee may be terminated by a majority vote of the Executive Board.

A Trial Chairman shall be appointed by the Executive Board for each trial during the two year term of office of the Executive Board. The Trial Chairman must be a member in good standing with the JRTCA and must not belong to any conflicting Jack Russell Terrier organization. The outgoing Trial Chairman shall have the option to serve, in an advisory capacity, on the Trial Committee for the first trial following his/her Chairmanship. The Trial Chair shall turn over to his/her successor all properties and records relating to that Chairmanship as soon as their successor is named.

B. Permanent Committees

Go to Ground
Racing
Russell Rescue
Conformation
Agility
Obedience
Fund Raising

Any committee chairman or committee member may be reappointed to a consecutive term of membership. If any member of a committee shall die, resign, or for any reason be unable to serve, the respective committee members shall appoint a successor who shall hold office for the unexpired term. Any committee member may be removed for cause by a majority vote of the Executive Board. A majority of the whole committee shall constitute a quorum, and the act of a majority of members at a meeting at which a quorum is present shall be an act of the committee. In addition, the President shall be a member *ex-officio* of all permanent committees. Chairmen of the committees must be members in good standing with the JRTCA and may not belong to any conflicting Jack Russell Terrier organization. Committee Chairmen shall take office upon appointment.

Each retiring Committee Chairman shall turn over to his or her successor, as soon as is practicable, but no later than one month after his/her retirement all properties and records relating to that chairmanship.

Each committee shall meet at least once annually before the TSJRTC annual meeting.

Each committee shall present an annual report of the committee's business to the membership at the annual meeting and to the Executive Board at its annual meeting.

SECTION 2 NOMINATING COMMITTEE

There shall be a Nominating Committee of three members who shall be appointed by the Executive Board. The Chairman of the Nominating Committee shall be the Treasurer. The

members of the Nominating Committee shall continue as such until the next annual meeting of the TSJRTC and until their successors are duly appointed. The responsibility of the Nominating Committee shall be to recommend to the membership the names of candidates for the Executive Board.

ARTICLE VI ELECTION OF OFFICERS

SECTION 1 VOTING

- A. Ballots may be issued personally or published in the newsletter. Only members in good financial standing with the TSJRTC may vote. Ballots may be cast by mail or in person.
- B. The President shall appoint tellers. There shall be at least two tellers, one being the Chairman of the Nominating Committee (the Treasurer); however, a teller shall not be a candidate for office. Should the Chairman be a candidate for office, the President may serve as a teller or appoint the Secretary as teller.
- C. Election shall be by plurality vote; i.e., the largest vote for any candidate.
- D. The tellers shall make the following report:

Eligible to vote _____
Number of Votes cast _____
Smith _____
Jones _____
Doe _____

The tellers report shall contain the above information for each office.

- E. The tellers, after preparing the report of the vote, shall submit the results to the Chairman of the Nominating Committee who announces the new Executive Board to the membership. This may be done at a TSJRTC meeting but will be followed up in the newsletter in order to inform the full membership.

ARTICLE VII DISCIPLINE

SECTION 1 CHARGES

Any member may level charges against any other member for any alleged activity which is in violation of the JRTCA Constitution or By-Laws of the TSJRTC, or is contrary to the objects and purposes of the TSJRTC, or is considered likely to prejudice or damage the image of the TSJRTC, or interferes with the efficient operation of the TSJRTC, or compromises the Breed Standard in any way. Written charges with specifications must be filed in duplicate with the

Secretary with a deposit of one hundred dollars (\$100.00), which sum shall become the property of the TSJRTC if said charges shall not be sustained.

The Secretary shall promptly send a copy of the charges to each member of the Executive Board or present them at an Executive Board meeting, and the Executive Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interest of the TSJRTC or the Breed. It may refuse to entertain jurisdiction. If the Executive Board entertains jurisdiction of the charges, notice must be given for a meeting of the Executive Board not less than ten days and not more than three weeks thereafter to decide the matter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing. The accused member may personally appear in his/her own defense and bring witnesses if he/she wishes.

SECTION 2 EXECUTIVE BOARD HEARING

The Executive Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. After hearing all the evidence and testimony presented by the complainant and defendant, the Executive Board, may, by a majority vote of those present, suspend the defendant from all privileges of the TSJRTC for a specified time. If the Executive Board deems that punishment insufficient, it may vote to expel the defendant from the membership. Immediately after the Executive Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Executive Board's decision and penalty, if any.

ARTICLE VIII LOGOS AND COLORS

SECTION 1 LOGO

The logo of the TSJRTC shall remain a terrier imposed over a tri state map.

SECTION 2 COLORS

The colors of the TSJRTC shall be primary green and white.

ARTICLE IX AMENDMENTS

SECTION 1 BY THE MEMBERS

These By-Laws may be added to, altered or amended at any Annual Meeting of the TSJRTC provided a petition for addition, alteration or amendment is signed by not less than twenty five

percent (25%) of TSJRTC members in good standing and submitted to the Secretary in writing no later than sixty (60) days prior to the date of the TSJRTC Annual Meeting next scheduled. Additions, alterations and amendments contained in said petition shall be considered by the Executive Board and submitted to the TSJRTC membership together with the Executive Board's recommendation no less than twenty (20) days prior to the next TSJRTC Annual Meeting. Any vote to add to, alter or amend the TSJRTC By-Laws by petition at any TSJRTC Annual Meeting must be by a majority vote of the membership in person.

SECTION 2 BY THE EXECUTIVE BOARD

These By-Laws may be added to, altered or amended by a two thirds (2/3) vote of all of the Officers present at any meeting of the Executive Board provided, however, that two weeks notice in writing of the proposed amendment shall have been given to all Officers.

ARTICLE X CLUB YEAR

The Tri State Jack Russell Terrier Club fiscal and administrative year shall begin on the first day of January and end on the last day of December.

ARTICLE XI DISSOLUTION

The TSJRTC may be dissolved at any time by the written consent of not less than two thirds (2/3) of the members. In the event of dissolution of the TSJRTC, whether voluntary or involuntary or by operation of law, none of the property of the TSJRTC nor any proceeds thereof nor any assets of the TSJRTC shall be distributed to any members of the TSJRTC, but after payment of the debts of the TSJRTC, its property and assets shall be given to a charitable organization for the benefit of dogs, selected by the Executive Board.

ADOPTED IN ITS ENTIRETY 9/10/2005
REVISION #1 01/28/2006
REVISION #2 10/28/2006