

**BYLAWS**  
**OF**  
**THE TRI-STATE JACK RUSSELL TERRIER CLUB**

**ARTICLE I: Constitution**

SECTION 1.

NAME

- (a) The name of the association shall be the Tri-State Jack Russell Terrier Club, hereinafter referred to as TSJRTC and it is solely affiliated with the Jack Russell Terrier Club of America Inc., herein referred to as the JRTCA.
- (b) The TSJRTC has adopted the JRTCA Constitution and upholds its goals and purposes accordingly.

SECTION 2.

(a) LOGO

The logo of the TSJRTC shall remain a terrier imposed over an image of the tri states, Idaho, Oregon, and Washington.

(b) COLORS

The colors of the TSJRTC logo shall be primarily green and white and/or monochrome.

SECTION 3. The objectives and purposes of the TSJRTC shall be to:

- (a) Promote and maintain the Jack Russell Terrier as a working terrier by actively supporting and encouraging both the working ability and active earthwork of the Jack Russell Terrier and adhering to the breed standard set forth by the JRTCA.
- (b) Remain an affiliate club of the JRTCA.
- (c) Oppose affiliation with, or influence by, any organization or persons whose beliefs, breeding practices, or actions might result in practices considered detrimental to the breed.
- (d) Support and encourage JRTCA sanctioned trials, promote good sportsmanship and a spirit of cooperation between those exhibiting or competing in events at which members are present.
- (e) Gather and distribute information that can be used to educate members and improve the methods employed in the breeding, raising, and working of the

Jack Russell Terrier. Educate the general public of both the advantages and disadvantages of ownership of Jack Russell Terriers.

SECTION 4. The TSJRTC shall not be conducted or operated for profit, except as required for the efficient and effective running and organization of the association. No part of any profits from dues, trial fees, etc. shall inure to the benefit of any member.

SECTION 5. The board of the TSJRTC shall adopt and may from time to time revise such bylaws as may be required to carry out the objectives set forth in Article 1. A record of such revisions shall be kept by the Secretary, and be available to members of the Association.

SECTION 6. If the club is dissolved for any reason, club assets shall be liquidated. and after all remaining TSJRTC debts are paid the proceeds along with any monies in the club treasury shall be donated to a rescue associated with or recommended by the JRTCA. See Article VIII for the process of dissolution.

SECTION 7. Association Year. The Association's fiscal and administrative year shall begin on the first day of January and end on the last day of December.

## **ARTICLE II MEMBERSHIP**

### **SECTION 1. ELIGIBILITY**

There shall be two types of membership open to all persons eighteen years of age and older.

(1) Individual (single adult)

(2) Family/Household membership (two adults at the same address.)

The membership shall consist of Jack Russell Terrier owners, breeders, and others interested in the breed. Members of conflicting Jack Russell Terrier Clubs shall not be accepted for membership due to a conflict of interest

### **SECTION 2. DUES**

(a) Membership dues become payable upon the first day of each calendar year. Dues paid by anyone joining the club during the last three months (October, November, December) of the year shall be credited to the following year.

(b) Family/Household memberships shall be eligible for a special dues rate and both members shall receive all the privileges accorded to the members of the association.

(c) The Board of Directors shall be empowered to set the cost of fees for membership, events, and trials.

(d) Membership in the Club shall not be transferable.

### SECTION 3. APPLICATION FOR MEMBERSHIP

- (a) Membership shall be for the calendar year (January 1-December 31).
- (b) Each applicant for membership shall apply on a form as approved by the Executive Board and which shall provide that the applicant agrees to abide by the JRTCA Constitution and Bylaws of the TSJRTC. The application shall state the name, address and any other information as the Executive Board may direct. Along with the application, the prospective member shall submit dues. The Executive Board reserves the right to review each application and deny membership to any person that may be a detriment to the Club, dues shall be refunded if the application is rejected for any reason. Any application which has been rejected, may not be re-submitted for consideration for a period of at least 12 months from the date of rejection.

### SECTION 4. VOTING RIGHTS

Each member shall be entitled to vote. Individual members receive one vote. Family memberships, which include two adults living at the same address, shall receive two votes.

### SECTION 5. TERMINATION OF MEMBERSHIP

- (a) By resignation: Any member in good standing may resign from the TSJRTC upon written notice to a current Board member, but no member may resign when in debt to TSJRTC. No refunds will be given.
- (b) By lapsing: All unpaid memberships are considered lapsed after January 1. In no case may a person be entitled to vote at any Association meeting whose dues are unpaid as of the date of that meeting.
- (c) By expulsion: A membership may be terminated by expulsion for any activity which is consider by the Executive Board to be in violation of the JRTCA Constitution or the Bylaws of the TSJRTC, or is considered likely to prejudice or damage the image of the TSJRTC, or interfere with the efficient operation of the TSJRTC, or compromise the Breed Standard in any way. The process of termination of a membership by expulsion shall be by a 2/3 vote of the Board. No refunds will be given.

### SECTION 6. REINSTATEMENT

A membership terminated by reason of expulsion may reapply for membership as follows: An expelled member shall not be considered for membership for at least four years after

the date of expulsion. The applicant will only be readmitted by a majority vote of the Board of Directors.

## **ARTICLE III MEETINGS**

### **SECTION 1. ANNUAL GENERAL MEETING**

The Annual General Meeting (AGM) shall be held once each calendar year as designated by the Executive Board and all members shall be advised of the date, time and place. Notice of the AGM shall be deemed to be delivered when emailed at least ten (10) but not more than sixty (60) days in advance thereof. Any business may be presented at an annual meeting, regardless of whether such business is referred to in the notice of said meeting. The Executive Board may designate any place or medium as the place of the meeting. If applicable, each member shall have a vote as described in Article II, Sections 1 and 4. Unless herein or by statute otherwise provided, voting shall be via voice or ballot as determined by the Board of Directors.

A quorum for such meeting shall be at least ten percent (10%) of the association's members in good standing and present. When a quorum is present at any annual or special meeting, the vote of the majority of the members present shall decide any question brought before such meeting, unless the question is one upon which, by express provisions of law or the bylaws, a larger or different vote is required, in which case such express provisions shall govern and control the decision of such question.

### **SECTION 2. SPECIAL MEETINGS**

Special Meetings may be called by a majority vote of the members of the Executive Board, or by the Secretary, upon receipt of a petition signed by a majority of the members who are in good standing as of March 1 in the current year. Such special meetings shall be held at a time and place to be designated by the President or the Executive Board. Such special meetings must be held within a period not to exceed 120 days from the date upon which the secretary received a duly authorized request for a special meeting of the TSJRTC. Notification of said special meeting and its purpose shall be made to the members of the TSJRTC in the same manner as set forth in ARTICLE III, SECTION 1. A special meeting must be limited to the purpose for which it was called.

### **SECTION 3. BOARD of DIRECTORS MEETINGS**

The Executive Board must meet at least once in each calendar year. Other meetings of the Executive Board may be called by the President. Notice of the place, date and time of any meeting must be given to the members of the Executive Board, either in writing or personally, at the discretion of the President. Meetings may be held at any time either in person or by other medium. Telephone/video votes can only be conducted by the President, presenting unbiased pro and cons of the voting item. The quorum for such meeting shall be two thirds (2/3) of the members of the Executive Board.

## SECTION 4. MEETING PROCEDURE

Except as otherwise herein provided, TSJRTC meetings shall be conducted in accordance with Roberts Rules of Order, Revised, latest edition. Any action required or permitted to be taken at any meeting of the Executive Board may be taken without a meeting, if all members of the Executive Board consent thereto in writing and the writing or writings are filed with the minutes of the proceedings of the Executive Board. Members of the Executive Board may participate in a meeting of the Executive Board by means of conference by telephone or similar communications or medium, by means of which all people participating in the meeting and the Secretary can hear each other and such participation in a meeting shall constitute presence in person at the meeting.

## ARTICLE IV EXECUTIVE BOARD

### SECTION 1. BOARD OF DIRECTORS

The Board of Directors is composed of the current Officers who are not members of conflicting organizations or who have not registered their Jack Russell Terriers with any conflicting organizations as defined by the JRTCA. The Board of Directors serves in an advisory capacity when called upon by the TSJRTC or when its need to do so has become apparent. The terms: Board of Directors, Director(s), Executive Board, Officer(s), and Board, are used interchangeably as equal terms throughout this document.

### SECTION 2.

#### (a) Duties and Powers:

- (1) The business and affairs of the Association shall be managed by its Officers and Board of Directors (hereinafter referred to as Board of Directors).
- (2) The Board of Directors shall, at each annual meeting, present a report to TSJRTC members of the property, operations and affairs of the TSJRTC for the preceding or current year, as pertinent to the date of the meeting.
- (3) The Secretary shall serve as liaison to the JRTCA for his or her full term of office.
- (4) The Board of Directors shall appoint, whenever possible, Committee Chairpersons of the Association to serve the ensuing year, and announce these Chairpersons at the annual meeting and/or on the club website.

#### (b) Number, Tenure and Qualifications:

- 1) The number of Directors shall be not less than three nor more than nine members of the Association.

- 2) The Chairman shall always be the elected President of the organization.
- 3) The incoming President, Vice President, Treasurer, and Secretaries shall be Board members.
- 4) The outgoing President and Vice President shall be voting Board members. If the President or Vice President are reelected for a consecutive term, the Director that previously held that office shall retain his/her position on the Board of Directors.
- 5) If any Board member shall die, resign, or for any reason be unable to serve, a successor shall be appointed from within the Association membership by the remaining members of the Board of Directors to fill the vacancy for the remainder of the term or by special election, at the discretion of the Board of Directors.
- 6) Members of the Board of Directors must be members in good standing of the JRTCA and of the TSJRTC.
- 7) Members of the Board of Directors may not be members of any conflicting Jack Russell Terrier Clubs or Organizations.
- 8) Members of the board may not be family members (i.e., spouses, etc.).

(c) Resignation

Any Director may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified therein, if no time is specified, at the time of its receipt by the Chairperson or Secretary. The acceptance of the resignation shall not be necessary to make it effective.

(d) Removal

Any member of the Board of Directors may be removed by a vote of two-thirds (2/3) of the members at a meeting of the Board of Directors and shall be mailed/emailed written notice, signed by one of the Secretaries, of the charge against him or her at least 30 days prior to such meeting.

(e) Compensation

Directors shall not receive any compensation for their services as Directors, but by approval of the Board of Directors, they or any member of the Association may be reimbursed for expenses incurred by them on behalf of the Association.

### SECTION 3. PRINCIPAL OFFICE

The principal office of the TSJRTC shall be located in such place as the Board shall determine to be appropriate to carry on the business of the TSJRTC. The Tri State Jack Russell Terrier Club shall conduct business at such offices/locations, or virtually, as the Board deems necessary.

### SECTION 4. OFFICERS

The Officers of the Association shall be a President, one or more Vice Presidents (the number of which to be determined as needed by the Board of Directors), Secretaries as defined below, and a Treasurer. Any two (2) or more offices may be held by the same person with the exception of President and Vice President. The Officers shall be elected by a majority vote of the membership in good standing by ballot with the exception of the Treasurer who shall be appointed by the Board of Directors.

Officers serve for a term of two years, may be reelected by the Association membership to serve additional consecutive terms, not to exceed two (2) consecutive terms. Officers must be members in good standing of the TSJRTC for a minimum of two (2) consecutive years.

- (a) President: The President shall be the principal executive Officer of the TSJRTC, shall preside at all meetings of the Executive Board, and shall have the duties and power normally appurtenant to the Office of President. The President may sign, with the Secretary or any other Officer of the TSJRTC authorized by the Executive Board, any deeds, mortgages, bonds, contracts, or other instruments which the Executive Board has authorized to be executed.
- (b) Vice President: The Vice President shall perform the duties of the President in case of the President's death, absence, resignation or incapacity. The Vice President shall perform such other duties as from time to time may be assigned to him or her by the Executive Board.
- (c) Treasurer: If required by the Executive Board, the Treasurer shall give a bond for the faithful discharge of his or her duties, in such sum and with such surety as the Executive Board shall determine. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the TSJRTC; receive and give receipts for monies due and payable from any source whatsoever; and deposit such monies in the name of TSJRTC in such banks, trust companies or other depositories as shall be approved by the Executive Board. He or she shall, in general, perform all duties incident to the Office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or by the Executive Board. His or her books shall at all times be open to inspection by the Executive Board, and he or she shall report to them at every meeting the condition of the TSJRTC finances; and at the Annual Meeting he or she shall render an account of all monies received and spent during the previous calendar year. Any request for an accounting of actual monies may be requested by any member in good standing at any time, and given in a timely manner.

- (d) Secretary/Secretaries: The Secretary shall keep a record of all meetings of the TSJRTC and of the Executive Board. He, she, or they shall, in general, perform all duties incident to the Office of Secretary. He, she, or they shall keep a roll of the members of the TSJRTC with their addresses and shall notify new members of their election to membership. He, she, or they shall act as custodian of all of the TSJRTC records and have charge of the general club correspondence. These duties may be shared between secretaries as is necessary or determined by the Board. He, she, or they shall perform other duties as assigned by the President or the Executive Board.
- (e) Membership Secretary: The Membership Secretary shall keep an up-to-date roster of the Association's members and their contact information, and shall in general, perform all the duties incident to the office of Membership. From time to time the President or Board of Directors may request that the Membership Secretary to perform additional duties.
- (f) Immediate Past President and Vice President: The Immediate Past President and Vice President shall continue to serve as Board members in an advisory capacity with full voting privileges during the two-year term.

Succession: Each retiring Officer shall turn over to his or her successor in office, as soon as is practicable, but no later than one month after his or her retirement, all properties and records relating to that office.

## **ARTICLE V COMMITTEES**

### **SECTION 1.**

The President, with the approval of the Executive Board, may appoint committees or subcommittees, whether temporary or ongoing, to advance the work of TSJRTC. Such committees shall always be subject to the final authority of the Executive Board. The President and Vice-President shall be members *ex-officio* of all such committees. Any committee may be terminated by a majority vote of the Executive Board.

#### Committees

##### Conformation

Go to Ground/Super Earth

Racing

Trailing & Locating/Brush Hunt

Agility/Obedience/Rally

Trial

Rescue

Fund Raising

If any member of a committee shall die, resign, or for any reason be unable to serve, the Board shall appoint a successor. Any committee member may be removed for cause by a majority vote of the Board. Chairmen of the committees must be members in good

standing with the JRTCA and TSJRTC and may not belong to any conflicting Jack Russell Terrier organization.

Each retiring Committee Chairman shall turn over to his or her successor, as soon as is practicable, but no later than one month after his/her retirement all properties and records relating to that chairmanship.

Each committee shall meet with the Board at least once annually, preferably before the TSJRTC annual meeting. Each committee shall present an annual report of the committee's business to the Board.

## **ARTICLE VI ELECTION OF OFFICERS**

### **SECTION 1. VOTING**

Ballots may be issued electronically, mailed, or emailed. Only current members in good standing with the TSJRTC may vote. Ballots may be cast electronically or by mail/email as determined by the Board.

Election shall be by plurality vote; i.e., the largest number of votes received by a candidate.

At the discretion of the Board, a third-party election service may be used to facilitate elections. The third-party service maintains a private record of votes. After voting is complete, a report of the vote is generated on the election site. The President will announce the new Board to the membership. The announcement may be done at a TSJRTC meeting and/or in an email or newsletter in order to inform the full membership.

## **ARTICLE VII AMENDMENTS**

### **SECTION 1. BY THE MEMBERS**

These Bylaws may be added to, altered or amended at any AGM of the TSJRTC provided a petition for addition, alteration or amendment is signed by not less than twenty five percent (25%) of TSJRTC members in good standing and submitted to the Secretary in writing no later than sixty (60) days prior to the date of the TSJRTC AGM next scheduled. Additions, alterations and amendments contained in said petition shall be considered by the Executive Board and submitted to the TSJRTC membership together with the Executive Board's recommendation no less than twenty (20) days prior to the next TSJRTC AGM. Any vote to add to, alter or amend the TSJRTC Bylaws by petition at any TSJRTC Annual Meeting must be by a majority vote of the membership in person.

### **SECTION 2. BY THE EXECUTIVE BOARD**

These Bylaws may be added to, altered or amended by a two thirds (2/3) vote of all of the Officers of the Executive Board.

## **ARTICLE VIII DISSOLUTION**

The TSJRTC may be dissolved at any time by the written consent of not less than two thirds (2/3) of the members. In the event of dissolution of the TSJRTC, whether voluntary or involuntary or by operation of law, none of the property of the TSJRTC nor any proceeds thereof nor any assets of the TSJRTC shall be distributed to any members of the TSJRTC, but after payment of the debts of the TSJRTC, its property and assets shall be given to a charitable organization for the benefit of Jack Russells, selected by the Board of Directors as set forth in Article 1. Section 6.

ADOPTED IN ITS ENTIRETY 9/10/2005

REVISION #1 01/28/2006

REVISION #2 10/28/2006

REVISION #3 10/17/2023